

# Spring Bear Pow-wow Committee

Bear Limvere, Committee Chair: 303-648-3414  
Patti Kryzanowski, Vendor Chair: 719-433-3936



15 March 2008

Dear Vendor;

Thank you for your interest in the 15<sup>th</sup> Annual Spring Bear Pow-wow in 2008. Enclosed with this letter are the Vendor Application and Contract, our program advertising rates, and copies of our pow-wow flyer. If you are interested in a vending space, please fill out the application and return it to the committee with payment. We will send you a receipt on acceptance. If, for any reason, we cannot accept your application, you will be notified, and your check or money order will be returned in full.

We have kept our booth fees the same as last year. Please note that we have instituted an application deadline of May 1<sup>st</sup> 2008. Applications received after that date will be charged a \$5.00 late fee.

We are pleased to be returning to Regis University Field House, 3333 Regis Blvd, Denver, Colorado. The location is in central Denver, near I-25 and I-70. All of the booths are indoors. We have rearranged our space to have more 8x10 spaces on the main floor; the spaces on the balcony are 10x10. If you have mobility issues, please let us know so we'll reserve a booth on the arena floor. The vendor area will be well-signed to make sure attendees can locate your booth.

There are no tables or chairs available on site, so vendors **MUST** supply their own tables and chairs.

Vendor setup will start at 09:00 AM, and Grand Entries will be at 1:00 PM and 6:00 PM. Please see vendor contract for details.

The mailing address is:

Spring Bear Pow-wow Committee  
P.O. Box 714  
Franktown, Colorado 80116

We look forward to hearing from you. If you have any questions, please call me at 719-433-3936, or email me at [powwow@ravendancers.org](mailto:powwow@ravendancers.org). For those of you with internet access, vendor forms, pow-wow flyers, and other information are available from our website at:

***<http://RavenDancers.org/powwow/>***

If you would like us to send more flyers, please contact us. We appreciate your support.

Regards,

*Patti*

Patti Kryzanowski, Vendor Chair  
David & Sarah Johnson, Vendor Co-chairs  
15<sup>th</sup> Annual Spring Bear Pow-wow

# Spring Bear Pow-wow – Vendor Application

15<sup>th</sup> Annual Spring Bear Pow-wow • Saturday, May 17, 2008  
Regis University Field House, 3333 Regis Blvd, Denver, Colorado.  
For more information, please contact the Pow-wow Committee, not Regis University.

## Vendor Application and Contract

### Vendor Information

Vendor Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State ZIP \_\_\_\_\_  
Telephone(s): \_\_\_\_\_ Email: \_\_\_\_\_  
Please describe the goods or services you will be displaying:

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As part of our media sponsorship agreement, alterNative Voices is the exclusive vendor of American Indian music and books at Spring Bear Pow-wow. *Exception is allowed for artists or authors marketing their own materials.* We regret if this causes any inconvenience.

The vendor agrees to abide by all state and local laws of Colorado State, the City and County of Denver, and any and all applicable local, state, and federal rules and regulations. The vendor agrees that all city, county, and state taxes are the vendor's responsibility. The vendor also agrees to abide by the attached Spring Bear Pow-wow Terms and Regulations

### Booth Spaces

Vendor spaces are 10' wide, and 8' deep on the main floor, or 10' deep on the balcony. The cost is \$35.00 per space. Spaces will be assigned at the discretion of the Pow-wow Committee. Application and payment must be received by the committee by May 1<sup>st</sup>, 2008 to avoid late fees. No spaces will be reserved until payment is received by the Pow-wow Committee. If you have a space preference, please indicate it. The Pow-wow Committee will try to accommodate your request, but cannot guarantee placement.

Vendors **MUST** supply their own tables and chairs. No tables or chairs are available on site. Limited electricity is also available, at no additional cost. Vendors requiring electrical power must notify the committee in advance, *and supply their own extension cord.*

_____	spaces x \$35/space. (Add \$5/space if after May 1 <sup>st</sup> 2008.)	\$
_____	Space preference <input type="checkbox"/> electric hookup (110V).	Late (\$5) \$
_____	10'x10' (balcony only) <input type="checkbox"/> REQUIRE HANDICAP ACCESS	Total \$

### Payment

Please enclose check or money order made payable to **Spring Bear Pow-wow.**

**Vendor:** My signature below certifies that I have read the Terms and Regulations of the Spring Bear Pow-wow Committee, and that I agree to abide by all rules and regulations set forth therein.

Vendor signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Spring Bear Pow-wow – Vendor Application

## **Terms and Regulations**

- Main floor vendor spaces are 10 feet wide by 8 feet deep. Balcony spaces are 10 feet wide by 10 feet deep. Spaces are assigned at the sole discretion of the committee
- Setup begins at 9:00 AM. Vendors must move their vehicles to parking lot immediately upon unloading, and no later than 11:00 AM. Handicapped parking is limited.
- ***Vendors MUST supply their own tables and chairs.***
- The vendor agrees to abide by all state and local laws of the State of Colorado, the City and County of Denver, and any and all applicable local, state, and federal rules and regulations. The vendor agrees that all city, county, and state taxes are the vendor's responsibility. The vendor must contact the appropriate agencies for sales tax forms.
- The vendor agrees to be in compliance with the Indian Arts and Crafts Act of 1990 (P.L.101-644), which prohibits misrepresentation in marketing of Indian arts and crafts products within the United States. The Indian Arts and Crafts Act of 1990 is a truth-in advertising law. It is illegal to offer or display for sale, or sell any art or craft product in a manner that falsely suggests it is Indian produced, an Indian product, or the product of a particular Indian tribe.
- As part of our media sponsorship agreement, alterNative Voices is the exclusive vendor of American Indian music and books at Spring Bear Pow-wow. *Exception is allowed for artists or authors marketing their own materials.* We regret if this causes any inconvenience.
- No vendor shall sell food or drinks.
- No firearms, explosives, explosive devices or products with offensive odors may be used or sold during Spring Bear Pow-wow. Items which can be used to squirt or shoot projectiles at others will not be sold by any booth.
- No garage sale, flea market, junk items, or items of bad taste will be allowed. The Pow-wow Committee reserves the right to request that any inappropriate items be removed.
- The Pow-wow Committee reserves the right to cancel this agreement at any time. In such case, all vendor fees will be refunded. All decisions of the Pow-wow Committee are final.
- This agreement constitutes the sole and only agreement between Spring Bear Pow-wow and Vendor. It supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this agreement. No amendment or modification of the terms of this agreement shall be binding unless it is in writing, dated subsequent to this agreement, and duly signed by the parties.
- The Spring Bear Pow-wow Committee, The Raven Dancers, and other sponsors of the pow-wow are not responsible for accidents, injuries, stolen or lost articles, or for the welfare of short-funded travelers. Vendors are encouraged to have someone present at their space at all times.

## **Donations to the Committee**

- Vendors are welcome, but not under obligation, to donate items to our on-going door prize drawing throughout the day. Any vendors doing so will be recognized as donors by our MC, unless the vendor instructs the committee otherwise. If the donations are received by April 20 or earlier, we will be happy to add the recognition to the program.

# Spring Bear Pow-wow – Vendor Application

## Pow-wow Floor Plan

The spaces labeled 1 through 21 are on the main floor, and preference will be for vendors with physical limitations. Vendor spaces 22 through 29 are on the balcony overlooking the main floor.

*Note: This is an artists rendering. Layout is subject to change.*

